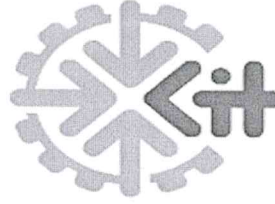


**Kolhapur Institute of Technology's**  
**COLLEGE OF ENGINEERING (Autonomous), KOLHAPUR**  
**STUDENT GRIEVANCE REDRESSAL COMMITTEE**

Sr.	Name	Designation	Position in Grievance Redressal Committee
1	Dr.Mohan B.Vanarotti	Director, Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID- mohan1.bv@gmail.com Mobile No. 9902544599	Chairman
2	Dr. Dattatray J. Sathe	Registrar, Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email : <a href="mailto:sathe.dattatray@kitcoek.in">sathe.dattatray@kitcoek.in</a> Mob. No. : 7798983868	Member
3	Dr. Sachin H.Dhanani	Assistant Professor in Mathematics Kolhapur Institute of Technology's College of Engg. (Autonomous), Kolhapur Email ID : <a href="mailto:dhanani.sachin@kitcoek.in">dhanani.sachin@kitcoek.in</a> Mob. No. : 9890659559	Nodal Officer
4	Dr. U.S. Bhapkar	Professor & Head, Department of Mechanical Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email : <a href="mailto:bhupkar.udaysinh@kitcoek.in">bhupkar.udaysinh@kitcoek.in</a> Mob. No. : 9422045934	Member
5	Dr. Akshay R. Thorvat	Professor, Department of Civil & Environmental Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : <a href="mailto:akshaythorvat@yahoo.co.in">akshaythorvat@yahoo.co.in</a> Mob. No. : 9175886755	Member
6	Dr.(Mrs.) Mamata S. Kalas	Professor, Department of Computer Science & Engineering, Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : <a href="mailto:kalas.mamata@kitcoek.in">kalas.mamata@kitcoek.in</a> Mob. No. : 9767865732, 9225609822	Member
7	Miss.Patkure Vaishnavi Rajaram	Student – D.S.Y. B.Tech, Department of Electronics & Telecommunication Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur E-mail ID : <a href="mailto:vaishanipatkure16@gmail.com">vaishanipatkure16@gmail.com</a> Mobile No. 9356630883	Member
8	Mr. Sumedh Vijay Khot	Student – F.Y. B.Tech. Department of Mechanical Engineering Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur E-mail ID : <a href="mailto:sumedh77khot@gmail.com">sumedh77khot@gmail.com</a> Mobile No. 7070757788	Member
9	Mrs.Priya Siddharth Salokhe	Office Superintendent, Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur E Mail ID : <a href="mailto:salokhe.Priya@kitcoek.in">salokhe.Priya@kitcoek.in</a> Mob.No. 9595899001	Member
10	Ms. Poonam K. Sawant	Jr. Accounts Officer, Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur Email ID : <a href="mailto:poonam14387@gmail.com">poonam14387@gmail.com</a> Mob. No. : 9423043808	Member - Secretary

  
Dr.Mohan B.Vanarotti  
Director

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KOLHAPUR INSTITUTE  
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(EMPOWERED AUTONOMOUS)

## Student Grievance Redressal Committee Meeting No. 17

Outward No. *KIT/CEET 487* *NO 2223*

Dated :

*18 JAN 2025*

held on 6<sup>th</sup> February, 2025 at 11:30 p.m. at KIT's Board room.

Sr.	Name	Position in Grievance Redressal Committee	Signature
1	Dr.Mohan B.Vanarotti	Chairman	<i>[Signature]</i>
2	Dr. Dattatray J. Sathe	Member	<i>[Signature]</i> <i>06-01-25</i>
3	Dr. Sachin H.Dhanani	Nodal Officer	<i>[Signature]</i>
4	Dr. U.S. Bhapkar	Member	<i>[Signature]</i>
5	Dr. Akshay R. Thorvat	Member	<i>[Signature]</i> <i>06/02/2025</i>
6	Dr.(Mrs.) Mamata S. Kalas	Member	<i>[Signature]</i>
7	Miss.Patkure Vaishnavi Rajaram	Member	<i>[Signature]</i>
8	Mr. Sumedh Vijay Khot	Member	<i>Informed</i>
9	Mrs.Priya Siddharth Salokhe	Member	<i>[Signature]</i> <i>06/02/2025</i>
10	Ms. Poonam K. Sawant	Member - Secretary	<i>[Signature]</i>

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## Student Grievance Redressal Committee Meeting No. 17

### Attendance

held on 6<sup>th</sup> February, 2025 at 11:30 p.m. at KIT's Board room.

Sr.	Name	Position in Grievance Redressal Committee	Signature
1	Dr.Mohan B.Vanarotti	Chairman	
2	Dr. Dattatray J. Sathe	Member	
3	Dr. Sachin H.Dhanani	Nodal Officer	
4	Dr. U.S. Bhapkar	Member	
5	Dr. Akshay R. Thorvat	Member	
6	Dr.(Mrs.) Mamata S. Kalas	Member	
7	Miss.Patkure Vaishnavi Rajaram	Member	
8	Mr. Sumedh Vijay Khot	Member	AB
9	Mrs.Priya Siddharth Salokhe	Member	
10	Ms. Poonam K. Sawant	Member - Secretary	



KIT/CEK/ 48) No 2 2 2 3

Date: 18 JAN 2025

To,

**Sub. : Agenda for Grievance Redressal Committee Meeting.**

Sir,

You are cordially invited for the Grievance Redressal Committee Meeting No. 17 of Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur. Agenda of the meeting is as follows -

**AGENDA**

1. To read and confirm the minutes of meeting No. 16 of Grievance Redressal Committee meeting of Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur held on 21/12/2022.
2. To brief the roles, responsibilities, rules and regulations of the committee as per Government policy.
3. To plan activities that will be conducted during current academic year.
4. To consider any other related subject by the permission of the Chair.

Venue : KIT's Board Room, Kolhapur

Time : 11.30 a.m.

Day & Date : 06.02.2025

Regards,

  
**DIRECTOR**

**Kolhapur Intitute of Technology's  
College of Engineering (Autonomous), Kolhapur  
Grievance Redressal Meeting**

**Meeting No. 17**

<b>Meeting No.</b>	<b>Day &amp; Date</b>	<b>Time</b>
<b>17</b>	<b>6<sup>th</sup> February, 2025</b>	<b>11:30 a.m.</b>

Minutes of the Grievance Redressal meeting no. 17 held on 6<sup>th</sup> February, 2025 at 11:30 p.m. in the board-room of Kolhapur Institute of Technology, Kolhapur.

Members present for meeting –

<b>Sr.</b>	<b>Name</b>	<b>Position in Grievance Redressal Committee</b>
1	Dr. Mohan B. Vanarotti	Chairman
2	Dr. Dattatray J. Sathe	Member
3	Dr. Sachin Dhanani	Nodal Officer
4	Dr. Akshay R. Thorvat	Member
5	Dr. U.S. Bhapkar	Member
6	Dr.(Mrs.) Mamata S. Kalas	Member
	Miss.Patkure Vaishnavi Rajaram	Member
	Mr. Sumedh Vijay Khot	Member
	Mrs.Priya S. Salokhe	Member
7	Ms. Poonam K. Sawant	Member - Secretary

The meeting started as the quorum for the said meeting was full.

Copies of agenda along with all the relevant documents were circulated to the Hon. Members of the Grievance Redressal Committee.





Subject No. 2 : To brief the roles, responsibilities, rules and regulations of the committee as per Government policy.

Resolution no. 2 : All the committee members discussed regarding the steps that can be taken to first create awareness among the students and the staff regarding the existence of such committee and the areas that are covered under the purview of the committee.

After thorough discussion it was agreed, approved and unanimously resolved that a complaint box system should be started. This complaint box may not be the old school red box but in the form of an email or a link available on college website for registering complaints online.

Also, major areas that should be covered under the purview of this committee should be finalized.

Subject No. 3 : To plan activities that will be conducted during current academic year.

Resolution no. 3 : Dr. Mohan B Vanarotti, Director, Kolhapur Institute of Technology's College of Engineering (Autonomous), Kolhapur advised all the committee members to come with ideas according to which activities can be scheduled throughout the year in the next meeting

There being no other business, Hon. Chairman concluded the meeting after vote of thanks.

  
**Dr. M.B. Vanarotti**  
Director,  
Chairman of Committee